



# EFFINGHAM VILLAGE RECREATION TRUST

## Minutes of the Annual General Meeting for EVRT

King George V Hall, Tuesday 28<sup>th</sup> May 2019 at 8:15pm

Present: Chris Iles [Chairman], Sue Morris, Michael Agius, Howard Manton [the Managing Trustees], Bob Austin [the KGV Manager], some Parish Councillors and some members of the public.

Item	Minutes
<b>1. Welcome and Introductions</b>	The Chairman welcomed the attending members of the public. He then introduced Bob Austin [RA, KGV Manager] and EVRT's Managing Trustees.
<b>2. Apologies for Absence and Declarations of Interest</b>	Tim Clarke (trustee), Phillip Davies, Mole Valley Runners, Surrey Wanderers, Little Bookham Preschool; Howard Manton declared that he was a member of Effingham Residents Association.
<b>3. Minutes of the AGM for EVRT held on 3<sup>rd</sup> July 2018</b>	The Chairman asked for comments or queries on the Minutes. There were none and the Minutes were signed as a true account by the Chairman.
<b>4. Chairman's Report</b>	<p>CI thanked Sue Morris for all her loyal support and commitment to EVRT. Jerome Muscat had resigned as a trustee late in 2018 but Tim Clarke and Michael Agius had joined as trustees and CI expressed his confidence that their expertise would be invaluable for the future of the trust. CI stressed the importance of Bob Austin and thanked him for his ongoing support.</p> <p>The full content of the Chairman's report is available on the EVRT website but the main points were:</p> <ul style="list-style-type: none"><li>○ The Children's Playground had been opened after the very successful appeal. Thanks to all the organisers for this generous addition to the facilities.</li><li>○ The Preschool had use of the covered outside space and this had been done to further support local families.</li><li>○ The East Steps had been renovated which made a big improvement to access to KGV.</li><li>○ The 3g project for Bookham Colts is close to being finalised. This is a £120,000 investment made possible by a major contribution from Bookham Colts, various grants and other donations. The licence will be signed in the next week and work would start thereafter.</li><li>○ EVRT continues to struggle to make ends meet and is very grateful to EPC for its ongoing financial support. The trustees are very mindful of all the time consuming governance issues in running the charity.</li></ul>



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- EPC has offered to provide additional funding to enable EVRT to recruit additional operational resource. EVRT commissioned a report by Action Planning – the purpose of which was to review the existing structure and processes of the charity, to make recommendations about potential changes and to suggest additional ways of increasing revenue. The trustees are currently reviewing the report but are pleased that the changes already being made are in line with the consultant's advice.

This should result in the trustees taking a more executive role and being able to delegate operational issues.

- Progress on the Section 106 possible rebuild of the Hall is slow. Berkeley Homes has verbally committed to pass over the money, but nothing can be done until this is confirmed in writing. However, the trustees are in the process of drafting a survey about future potential facilities and will be liaising with EPC and EFFRA about the best way of communicating this to the village.

In closing, the Chairman explained that his four year term had been reached and he would be stepping down as a trustee and as Chairman after this AGM.

### Questions from the floor:

Q: The Rebuild Survey – how will it happen? A: EVRT intends to consult with EPC and EFFRA about the best way of sending out a questionnaire to the village and to gather/analyse responses.

Q: Is there a possibility to have a doctor's consultation room? A: The objectives of the Charity are to provide leisure and recreational facilities. The trustees would of course consider how this might be extended to "wellbeing" and if this could include doctor's services. But other attendees commented on the obstacles of setting up a doctor's surgery in the village and how no doctor appeared interested in doing so.

Q: How to get more volunteers? Some people thought there were plenty of suitable people waiting to be approached. A: EVRT has reached out to User Groups and explained it would be open to more activities if volunteers undertook the organisation; no response. Vivien White confirmed that the toddlers playground appeal illustrated that people were prepared to give money but not time.

Q: What about the fireworks being re-held? A: EVRT would welcome this event being staged at KGV and had recently investigated this with one person from the village. Health and Safety issues were critical; a firework display company and event safety company were approached but there were insufficient resources available to manage the administration of ticketing, marketing, car parking, food stalls, overall ground admittance, etc. However, EVRT would welcome a Working Group of volunteers organising all aspects similar to other firework displays.

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### 5. Treasurer's Report

Sue Morris as Deputy Honourable Treasurer presented the report. She thanked Chris Hogger for his work in managing the financial reporting and for agreeing to continue this work in a non-executive capacity.

The figures in the Accounts were explained to the meeting; key points were:

- The copies of the Accounts here at the AGM are marked as "unaudited" because the Trust is able to have Accounts signed off as "independently examined"
- The Accounts have been agreed on 20<sup>th</sup> May.



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- The format is as set out by the Charity Commission; next year the trustees intend to have a simpler precis for circulation at the AGM
- Renewed thanks to the Parish Council for its contributions.

### Residents' Questions and Comments:

1. Q: Could the accounts be clearer on the EPC contribution. A: EVRT will review this and make suitable changes to provide greater clarity.
2. Q: Concern expressed at apparent large increases in some expenditure year on year. A: there have been some one-off costs such as tree surgery but generally the cost base has not varied significantly.
3. Is EVRT incorporated or unincorporated? A: Currently the trust is unincorporated but the intention is to convert to a CIO (Charitable Incorporated Organisation). By doing so EVRT could contract as required for the rebuild and attract more trustees because the personal liability issue would be eliminated.
4. Can EVRT guarantee the holding of the land in the future? A: CI confirmed there would be no changes to the objectives of the charity.
5. If converting to a CIO, should the trustees use the opportunity to review the objectives of the charity? A: this could be considered.
6. The AGM event would be better supported if wine and nibbles were served after the event. A resident offered to provide this. A: EVRT could not itself commit to the additional work. It will consider more public meetings so that village can get to know the trustees.
7. Why is the patio closed off because of the preschool? A: This is not "closed off" and the preschool will be reminded to remove any barrier. The gate to the steps is only put in place as a safety precaution for the children but there is no reason the patio should not be used.

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### 6. Open Forum: Discussion of options and ideas for future improvements of the KGV Hall and Fields

There were no comments or questions.

*The Chairman thanked the audience and declared the Annual General Meeting closed at 9.30pm.*

Sue Morris then thanked Chris Iles for his great contribution to EVRT and presented him with a card and bottle of wine.